



**SCHOOL OF HUMANITIES
UNIVERSITY OF HYDERABAD
(An Institution of Eminence)**

PROF. C.R. RAO ROAD, GACHIBOWLI, HYDERABAD – 500046 (T.S.)

July 24, 2023

RECRUITMENT NOTIFICATION

Applications are invited from eligible candidates (Indian Nationals only) in the attached prescribed format (Form B) for the following position in the School of Humanities, University of Hyderabad on outsourcing basis.

1	Name of the Post	Multi-Tasking Technical Assistant (Skilled)
2	Number of Positions	1 (one)
3	Gross wages per month	Rs. 22,516/- (Rupees Twenty-two thousand five hundred sixteen only)
4	Essential Qualifications	B.Tech.(ECE/CSE) with good communication and writing skills in English along with good technical knowledge/ experience in resolving computer hardware & software and internet issues and also with good command over MS-Office software.
5.	Desirable	One or Two years of relevant experience preferably in a reputed Public/Private Educational Institution.
5	Job description	A full-time Multi-Tasking Technical Assistant is required to take care of the audio-video, lighting, internet, electrical and A.C. systems in the School Auditorium, Conference Hall, Lecture Hall and Classrooms. To attend to the calls of the Departments and Faculty Members to resolve their computer, internet, audio-video & recording issues. To assist in the regular office work.
6	Maximum Age limit	35 years as on 31 st July, 2023.

IMPORTANT NOTE:

1. The position is purely temporary and hired through an outsourcing agency. The appointed candidate cannot make any claims for a regular appointment upon the University.
2. The statutory deduction towards EPF subscription and Professional tax will be made from the Gross monthly salary of the candidate.
3. The selection process will consist of an interview and demonstration of the technical skills of the candidate and any other relevant test as may be decided by the Selection Committee.
4. Self-attested copies of certificates must accompany the application.
5. Canvassing in any form will disqualify the candidate.
6. Only those candidates shortlisted for the interview will be notified.
7. No T.A./ D.A. will be paid for attending the interview.
8. Location: Office of the Dean, School of Humanities, University of Hyderabad Campus
9. Last date for submission of applications: 11-08-2023.
10. Applications are to be emailed to the
Dean, School of Humanities
University of Hyderabad, Hyderabad

Email ID: deansh@uohyd.ac.in

11) The University reserves the right to cancel the recruitment notification/ recruitment, at any stage, without assigning any reasons.

12) Applications received after the deadline and/ or applications not received in the prescribed format or incomplete in any respect will not be entertained.

13) The subject of the Email communication should be **“Application for the post of Multi-Tasking Technical Assistant (Skilled)”**.

DEAN
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